

APPLYING TO FURTHER EDUCATION WORKSHEET

CONSIDERATIONS	
Researching programs	
Getting References	Lead time for asking for a reference can vary from several years to several months. May need to provide your list of programs and their key features, transcript and cv and or personal statement. Provide your references at least 2 months to prepare these documents.
Writing Standardized tests	Do you need to write GRE, LSAT, MCAT, PCAT, OAT? What is the lead time needed to forward your results on to the institution? Available anytime or only at specific locations/times? May be an advantage to know the programs you are targeting when registering.
Submitting a CV or resume by the deadline	Drafting a CV/resume will require some time. Consider browsing in the Career Information area, doing research (e.g., LinkedIn.com), attending a workshop, booking a resume review appointment, as well as tracking down verifiers for individual experiences (if required).
Picking a supervisor	Primarily a concern for PhD programs or research-driven masters. Students may explore programs based on the presence prominent researchers on a certain topic. Reach out early!
Submitting Application	Typically online. Application Deadlines vary from Fall-Winter. Programs may also have rolling admissions. Applying early may help. Submitting before deadline may avoid technical hassles, so leave yourself extra time for unexpected challenges. Work backwards from each deadline to establish due dates for yourself to complete the application on time.
Funding	Scholarship applications are sometimes due before the deadline for applications (e.g., are NSERC/SSHRC/CIHR deadlines before your program application due dates?). If applying to graduate program, do you apply through your current department for OGS?
<p>Questions to consider when researching programs:</p> <ol style="list-style-type: none"> 1. 2. 3. 	
<p>Action items and resources:</p>	

What factors are most important for a program?	Order of Importance:
	1.
	2.
	3.
	4.
	5.

Personal/Research Statement Reflection:

<i>How do you know you will succeed?</i>	<i>Why do you want to succeed?</i>

Themes:

Tips to prepare during your undergrad:

- Get to know your professors
- Be part of research projects or other activities.
- Attend information sessions for programs of interest
- Talk to graduate students
- Contact your program of interest early.
- Find out what you need to apply
- Find out funding options available to you
- Find out external grants/scholarships deadlines
- Find out what support systems are available
- Start early!

IF YOU WANT TO KNOW MORE...

Workshops:	Ramp Up Your Resume, Interviews 1 & 2
Appointments:	Career Counselling—we can review personal/professional statements with you
Tipsheets:	Resumes, CVS, Interviews, Information Interviews
Drop-In Career Advising:	Mon-Thur 1:30 PM—3:30 PM (for quick career questions)