**Application FAQs**

**What do I need to know to APPLY?**

**ACADEMIC REQUIREMENTS**
- 4 year undergraduate degree.
- Grade requirements: minimum upper second class standing (B+ average) in the last 2 years of study. Competitive applicants must have an A- or 3.7 GPA in the last two years of study.
- MPA/J.D. applicants must have completed a Bachelor’s honours degree, with an A- average or 3.7 GPA in the last two years and an LSAT score above the 80th percentile.

**ADDITIONAL REQUIREMENTS**
- Statement of Interest:
  - A GRE test examination is required if your previous degree is from a non-Canadian university.
- If English is not a native language, prospective students must meet the English language proficiency requirements in writing, speaking, reading, and listening. The School of Graduate Studies requires the following minimum scores: TOEFL (paper-based): 550, (2) TOEFL iBT: Writing (24/30), Speaking (22/30), Reading (22/30), Listening (20/30), for a total of 88/120. Students must have the minimum score in each test as well as the minimum overall score, or (3) IELTS: 7.0 (academic module overall band score), or (4) PTE Academic: 65.

**KEY DATES & DEADLINES**
- **Application deadlines:**
  - MPA Program: February 1.
  - MPA/J.D. Program: January 15 (through School of Graduate Studies for MPA), November 1 (through OLSAS for Law).

**Notification of acceptance:** no later than May 15.

Before you start your application, please review the [Graduate studies application process](#).

**What about FUNDING?**

M.P.A. students are not guaranteed a minimum funding, but there are some internal Queen’s graduate Awards available that vary from $1000–$10,000.

We encourage all students to apply for external funding from OGS, SSHRC and other sources. Queen’s will automatically issue a $15,000 top-up to Masters winners of federal government tri council awards. For more information on many external awards, see the School of Graduate Studies information on [awards and scholarships](#).

**Why GRADUATE STUDIES IN PUBLIC ADMINISTRATION?**

The Public Administration graduate program is a bridge between the academic world and the world of public affairs. Our multi-disciplinary MPA programs are focused on policy analysis, development and implementation, preparing new and experienced professionals for rewarding careers in the public, private and nonprofit sectors. Our graduates have gone onto hold positions as ministers and senior officials in municipal, provincial and federal governments. They also provide leadership in hospitals, community organizations and national associations across Canada. Others still work for consulting firms in the private sector.

**Why QUEEN’S?**

The School of Policy Studies offers a rich and rewarding learning experience that is unsurpassed in Canada and matched only by the best public policy programs in the world. Through high quality interactive teaching and integrated learning, we enhance leadership in public policy by providing students the inspiration, skills, competencies and connections to become better contributors to the public good. The MPA curriculum includes core courses in economics, policy analysis, governance, management and quantitative methods. Through elective courses, students apply their skills to the analysis and resolution of concrete policy and management problems.

**EXPERIENTIAL Learning**

Experiential learning is an important aspect of Queen’s MPA programs and we strive to incorporate the practical application of skills as a major component of the learning experience. Participate in unique opportunities to link theory and practice, to move from the academic to the applied. Our students participate in study tours in Kingston, Ottawa, Toronto and Washington. These study tours are an opportunity for students to deepen their understanding of policy in a variety of sectors – public, private and nonprofit.

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**School of Graduate Studies**

**Fiona Froats, Program Administrator**

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queensu.ca/sgs/studyhere
A professional degree in Public Administration can equip you with valuable and versatile skills, such as:

**Strategic Thinking:**
- Articulate the political, institutional, legal, and administrative context in which policy is made and implemented.
- Recognize the values and principals of Canadian democracy.

**Engagement & Communication:**
- Engage and collaborate with diverse stakeholders and partners.
- Demonstrate high quality, professional verbal and written communication skills.
- Prepare high quality written and oral material.

**Analysis & Application:**
- Apply relevant theories, principles and techniques of policy analysis to identify and assess public policy issues and devise options to resolve them.
- Identify, synthesize, analyze and integrate relevant and appropriate sources of information.

**Professionalism, Collaboration, & Leadership:**
- Demonstrate and apply the ethics and values of public service.
- Develop and complement creative and collaborative approaches to public service leadership.

**WHERE CAN I GO?**
A Master’s degree in Public Administration can take your career in many directions. Our students are equipped with a strong foundation for careers in:
- The private sector (Includes consulting, financial services, and professional associations).
- Health.
- Not-for-profits.
- Education.
- Government.

Taking time to explore career options, build experience, and network can help you have a smooth transition to the world of work after graduation.

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**WHAT WILL I LEARN?**

**GETTING STARTED**
- Take elective courses or opt into completing an optional master’s project to gain skills necessary in analyzing or resolving policy issues.
- Consider joining professional associations like the Canadian Association of Programs in Public Administration (CAPPA) or the Institute of Public Administration Canada.

**INTERMEDIATE STAGE**
- Read publications and attend weekly speaker series to acquaint yourself with the world of public affairs.
- Participate in the monthly professional foundations workshops organized by the School of Policy Studies.

**WRAPPING UP**
- Complete your coursework and your optional master’s project.
- Develop your eportfolio to help you plan your career.

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Visit careers.queensu.ca/gradmaps for the online version with links!