

Guide to Curriculum Vitae (CV)

Firstname M. Lastname

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LinkedIn | Website or Google Scholar/ResearchGate (if applicable)

Research Interests

- List research interests that reflect your current focus and future interests
- Include the skills, methodologies, and techniques you have expertise in and tailor this to the specific role, research group, or opportunity.

Education

[Degree Type] in [Program Name]

Expected [Month, Year]

[Institution Name], [Location]

Awards: [Award 1], [Award 2], [Award 3] (if applicable)

Thesis Title:

Supervisor:

Exchange: [University Name, Country] – [Year] (if applicable)

[Other Degree/Diploma/Certificate]

Completed [Month, Year]

[Institution Name], [Location]

Awards: [Award 1], [Award 2], [Award 3] (if applicable)

Research Experience

[Position Title]

[Lab/Department, University Name] –

[Month YYYY – Month YYYY]

- Conducted [brief description of research activity].
- Applied [methodology/tool/technique] to investigate [objective].
- Presented findings at [conference name or venue] (*if applicable*).

Teaching & Mentoring Experience

Teaching Assistant – [Course Code & Name]

[Month YYYY – Month YYYY]

[Department], [Institution Name]

- Led tutorials/labs and supported students in understanding [topics].
- Graded assignments/exams and provided feedback on [deliverables].

Mentorship/Peer Tutoring (if applicable)

[Program/Club/Position]

[Month YYYY – Month YYYY]

[One-line summary of mentorship experience]

Relevant Work/Leadership Experience

[Job Title]

[Organization], [Location] –

[Month YYYY – Month YYYY]

- [Responsibility or task completed].
- [Key achievement or outcome].

[Leadership Position]

[Club/Committee/Project Name] – [Role and Dates]

[Month YYYY – Month YYYY]

[Brief detail of involvement and impact].

Awards & Scholarships

- [Name of Award] – [Institution or Granting Body], [Year]
- [Name of Scholarship] – [Purpose or Reason for Award], [Year]

Publications & Presentations

Publications

[Author(s)]. [Title of Article]. *[Journal Name]*, [Volume(Issue)], [Year]. DOI:

- List publications in reverse chronological order of when they were published.
- Publications can be sub-categorized into Peer Reviewed (published or manuscripts submitted), Non-Peer Reviewed (published or manuscripts submitted), Reports, Book Chapters, Books, Submitted for Review, and so on
- Format using accepted academic style (APA, MLA, etc.)

Presentations

[Title of Presentation], [Conference Name], [City], [Year].

- List conference presentations in reverse chronological order
- Presentations can be sub-categorized into keynote addresses, poster presentations, panel discussions and so on
- Conference presentations can also be grouped according to papers presented (first author) or papers contributed (co-author)

Skills & Certifications

Technical Skills: [e.g., Python, R, MATLAB, AutoCAD]

Lab Techniques: [e.g., Chromatography, Spectroscopy]

Certifications: [WHMIS, Biosafety Level 2, etc.]

Community Involvement/ Science Dissemination

[Role or activity], [Organization Name] – [Brief description of contributions]

- Developed [specific skill] through [activity] that demonstrates [value relevant to target role]
- Led/Participated in [initiative] resulting in [measurable impact]
- Applied [relevant skill/knowledge] to contribute to [community outcome]

Optional Supplementary Sections (not limited to)

Awards & Scholarships

- List in reverse chronological order with granting institution
- Include award purpose and selection criteria
- Note monetary value when relevant

Research Funding & Grants

- Include granting organization and affiliated institution
- Specify purpose and funding amount
- State your role (PI, Co-PI, etc.)

Professional Affiliations

- List relevant association memberships
- Specify membership level/type
- Include duration of membership