

# Queen's University Career Services Information Session Booking Form

*Employers: Thank you for understanding that many of our processes have changed due to the Covid-19 pandemic. Please allow two or three days for a reply to your booking requests. We look forward to supporting your recruitment needs, and thank you again for your patience and flexibility, as we all adapt to a new remote working environment.*

Company Name:

Division (if applicable):

## **Your Event Needs**

### **1. Ideal date(s):**

*Note: to maximize student availability and attendance, we recommend that information sessions take place on weekday evenings (Monday-Thursday, 5:30pm or later) in September, October, or January.*

### **2. Minimum student attendance:**

*Note: Virtual information session student attendance can be variable, and we want to ensure you have a positive recruitment experience.*

### **3. Target audience - student type (check all that apply):**

- Undergraduates - all years
- Undergraduates - 3rd years
- Undergraduates - 4th years
- Masters
- PhD
- Other - please specify:

**4. Target audience - area of study (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> <u>Applied Science (Engineering)</u> | <input type="checkbox"/> <u>Health Sciences</u>        |
| <input type="checkbox"/> Chemical                             | <input type="checkbox"/> <u>Education</u>              |
| <input type="checkbox"/> Civil                                |  |
| <input type="checkbox"/> Computer                             |  |
| <input type="checkbox"/> Electrical                           | <u>Arts &amp; Science</u>                              |
| <input type="checkbox"/> Engineering Chemistry                | <input type="checkbox"/> Economics                     |
| <input type="checkbox"/> Engineering Physics                  | <input type="checkbox"/> Sciences                      |
| <input type="checkbox"/> Geological                           | <input type="checkbox"/> Political Studies             |
| <input type="checkbox"/> Mathematics & Engineering            | <input type="checkbox"/> Mathematics & Statistics      |
| <input type="checkbox"/> Mechanical                           | <input type="checkbox"/> Languages                     |
| <input type="checkbox"/> Mining                               | <input type="checkbox"/> Social Sciences               |
|   | <input type="checkbox"/> Law                           |
| <u>Computing</u>  | <input type="checkbox"/> Environmental Studies         |
| <input type="checkbox"/> Biomedical Computing                 | <input type="checkbox"/> Health Sciences               |
| <input type="checkbox"/> Cognitive Science                    | <input type="checkbox"/> Art / Drama / Music           |
| <input type="checkbox"/> Computer Science                     |  |
| <input type="checkbox"/> Computing                            | <input type="checkbox"/> <u>Other</u> (please specify) |
| <input type="checkbox"/> Computing and Creative Arts          |  |
| <input type="checkbox"/> Computing and Mathematics            |  |
| <input type="checkbox"/> Software Design                      |  |

**5. Additional Information**

Our MyCareer events calendar will include your info session name, date, time, location, and target audience. Please add any other information you would like included in the event description: about your organization, the types of positions you are recruiting for, who will be attending from the company, web link for more information, etc.