What do I need to know to apply?

ACADEMIC REQUIREMENTS
- Applicants must have a minimum of a B+ (77%) average in the final two years of study in a four-year undergraduate degree or higher degree in a discipline related to their field of interest.

KEY DATES & DEADLINES
- Application due: January 15

APPLICATION PROCESS
- STEP ONE: Complete the application form and pay the application fee through the School of Graduate Studies (SGS) website. Upload a copy of your official transcripts to your online application for all academic institutions attended. All applicants accepted into the program will be required to send hard copy official transcripts and degree certificates in the University sealed envelope.
- STEP TWO: Take either the GMAT or GRE tests and provide the results to Queen’s. GMAT official scores, released to Queen’s University using Code 0250 for M.Sc. applications and we will print a copy for your file. GRE official scores can be printed from the GRE website if released to Code 0949 for both programs. GRE official scores can be printed from the ETS website if released to Code 0949 for both programs.
- STEP THREE: Electronic reference forms will be sent to your referees upon submission of your online application and application fee. Please alert your referees these forms will be sent to them. They will be required to complete their form and submit it back to our department.
- STEP FOUR: Provide your Statement of Interest with your online application or email it to your Graduate Assistant. This statement should include your career goals, research interests, and your related academic field of interest background.
- STEP FIVE: Email your resume to the Graduate Assistant (listed below) in your intended M.Sc./Ph.D. program. Contact them directly for more information about the programs in which you have interest.

Learn more at sbs.ca/grad_studies/msc

What about funding?
Our MSc students receive generous funding of $20,000. This funding is allocated from several sources, a portion of which is made up from your involvement in teaching assistantship/research assistantship employment. The majority of MSc students supplement their formal funding from the School with research and/or teaching assistantships. Graduate students are allowed to work up to an average of 10 hours per week.

All eligible students are encouraged to apply for OSGS, SSHRC, or NSERC, where applicable. MSc Council award holders are automatically granted a one-time $5000 (M.Sc.) or $10000 (Ph.D.) top up in their first year of graduate studies.

The program also provides funding for research project and conference presentations as well as bursaries or awards based on financial need. Students will be invited to apply for these funds over the course of the academic year.

Why GRADUATE STUDIES in MANAGEMENT?
Queen’s Smith School of Business is one of the world’s premier business schools - renowned for exceptional programs, distinguished faculty, leading-edge research, and the quality of its graduates. The School is home to a strong research environment where you will collaborate with internationally recognized and renowned faculty who are widely published in peer-reviewed journals and have earned great respect for the mentors they provide graduate students.

Queen’s M.Sc. program in Management is a 12-month program that offers students the opportunity to develop critical thinking and research skills and delve deeply into specific topics within their area of interest. These programs prepare graduates for an academic or research-oriented career.

Students can expect a vibrant research culture within the school. Research seminars, visiting scholars, research workshops, and a host of other activities provide a stimulating environment to learn. Students work and study in our modern facilities housed in the new expansion of Goodes Hall. Graduate students have dedicated office space, state-of-the-art computer and behavioral labs, and wireless classrooms. Students also have access to the research subject pool for surveys and experiments and the latest innovative software and leading database applications.

Fields of Study

Accounting
Social responsibility or Finance/Economic
- Designed for people intending to pursue doctoral (PhD) studies in accounting, not appropriate for those intending to pursue professional accounting practice or consulting.
- Provides an advanced conceptual foundation in accounting that allows for the pursuit of highly-financed research.
- Students are exposed to a broad range of accounting research and gain experience in the process of conducting research in their areas of interest.

Analytics
- Provides students who are interested in analytical approaches to managerial problems the opportunity to develop a thorough understanding of the theory and apply concepts useful in developing advanced decision-making processes.
- Students will first develop a grounding in operations research models, applied statistics, and solving complex optimization problems. The program provides ample opportunity to focus on applications such as revenue management, operations, and supply chain management. Graduate of the program will be well prepared to pursue doctoral (PhD) studies, as well as analytical positions in consulting, financial services, or logistics.

International Business
- A broad overview of the international management field including key theories, trends, phenomena, and the methods that are used to study international business.
- Students are introduced to the key elements of a global strategic orientation and study the major forms, contexts, theories, and debates in the cross-cultural management field.
- Courses examine how the study of international business connects with other management disciplines — strategy and organizational behaviour in particular — as well as with academic areas such as political science and international development studies.

Organizational Behavior
- Provides students with a solid foundation for understanding and conducting research in organizational behaviour.
- Field draws on several disciplines, including psychology, sociology, and economics, and examines the behaviour of individuals, groups, and organizations.
- Program is designed to prepare students for doctoral (PhD) studies and an academic career.

Strategy
- A thorough understanding of organizational strategies and structures and how organizations relate to their economic, institutional, and social environment.
- Building on their course work, students develop their research skills by exploring their chosen topic in-depth for their MSc research project.
- Graduates are well-prepared for doctoral (PhD) studies or a career in consulting or corporate strategy.
**MAJOR OF SCIENCE (MSc) FALL TERM**

- Attend Annual Smith Graduate Student Consortium.
- Attend Econ. Math Prep Review or Stats Bootcamp.
- Fall Term consists of 3-4 courses depending on your area of interest.
- Complete core Fall Term courses.
- Some students are assigned a supervisor prior to arrival but all students must confirm their supervisors by early November.
- Begin to discuss theoretical and methodological aspects of research topic.

**MAXIMIZE RESEARCH IMPACT**

- Think about the audience for your research.
- Participate in brown bag and other seminars in your area.

**BUILD SKILLS AND EXPERIENCE**

- Teaching Assistant or Research Assistant positions help to develop your skills and experience.
- Participate in Smith Graduate Society Committee events.

**ENGAGE WITH YOUR COMMUNITY**

- Participate in Smith Graduate Society Committee events.
- International students visit [QUIC site](#) and upon arrival drop by International Centre.
- Explore [Four Directions Workshops](#).

**LAUNCH YOUR CAREER**

- Speak with your supervisor and area faculty members about career opportunities.
- Read the weekly Smith Research e-newsletter, the PhD-MSc Office e-letter, and the School of Graduate Studies e-newsletter.
- Career fit starts with knowing yourself. Visit the Smith Career Advancement Centre for advice.
- If planning to continue in the Smith PhD program, speak with your supervisor and begin to complete a PhD program application.

**WINTER TERM**

- Complete core Winter Term courses.
- Finalize research topic and obtain supervisor’s approval.
- Work on reading on theoretical and methodological aspects of topic.
- Obtain ethics approval, if applicable.

**MAXIMIZE RESEARCH IMPACT**

- Discuss MSc thesis funding and conference with supervisor and department.
- If applicable, present research proposal which contains conceptual/theoretical information as well as methodological details to enable the reader to understand how the research will be conducted.
- Participate in brown bag and other seminars in your area.

**BUILD SKILLS AND EXPERIENCE**

- Teaching Assistant or Research Assistant positions help to develop your skills and experience.
- Participate in Smith Graduate Society Committee events.

**ENGAGE WITH YOUR COMMUNITY**

- Participate in Smith Graduate Society Committee events and other community events

**LAUNCH YOUR CAREER**

- If pursuing an academic career, submit one or more PhD applications.
- If seeking to work outside academia, explore other careers of interest by reading [Alumni Profiles](#) on the SGS website, and using [QueensConnects](#) on LinkedIn with Queen’s alumni.
- Find alumni in various careers through [“Ask an Alum”](#).
- Visit [Career Cruising](#).

**SUMMER TERM**

- Conduct research project.
- Submit a research report or paper of publishable quality (due mid-August to supervisor and 2nd reader).

**MAXIMIZE RESEARCH IMPACT**

- Stay in touch with your supervisor throughout the summer term, providing regular updates, to ensure learning and high quality outcomes.

**BUILD SKILLS AND EXPERIENCE**

- Teaching Assistant or Research Assistant positions help to develop your skills and experience.
- Participate in Smith Graduate Society Committee events.

**ENGAGE WITH YOUR COMMUNITY**

- Participate in Smith Graduate Society Committee events and other community events.

**LAUNCH YOUR CAREER**

- Network through [QueensConnects](#) on LinkedIn and the Queen’s Alumni Association.
- Check out Smith Career Advancement Centre networking workshops.

**Employability Skills**

Knowledge and technical skills in area of specialization.

Communication: effective and clear in written, oral and multimedia forms, for diverse audiences.

Information Management: prioritize, organize and synthesize large amounts of information.

Time Management: meet deadlines and responsibilities despite competing demands.

Project Management: develop ideas, gather information, analyze, critically appraise findings, draw and act on conclusions.

Creativity and Innovation: address complex, multifaceted challenges.

Perseverance: work through challenges to achieve desired outcome.

Awareness and understanding of sound ethical practices, social responsibility, responsible research and cultural sensitivity.

Professionalism: in all aspects of work, research, and interactions.

Leadership: initiative and vision leading people and discussions.

Visit [careers.queensu.ca/gradmaps](http://careers.queensu.ca/gradmaps) for the online version with links!

*This map is intended to provide suggestions for activities and careers, but everyone’s abilities, experiences, and constraints are different. Build your own Grad Map using our online My Grad Map tool.*